

## **Requirement Explanation**

Package Name	Category Name	Student Notes	URL	Item Name	Field Name
Adult Learner - Non-CNA Post102020	Photo Identification and Social Security Card	You must submit your current government or school issued photo ID and your social security card.  • Acceptable alternative photo identification include: Current Passport, U.S. state issued Driver's License, U.S. VISA, U.S. Permanent Resident card, or U.S. Citizenship and Immigration Services (USCIS) photo identification.  • Acceptable alternatives to Social Security Card include: If you do not have a Social Security card, please provide Department of the Treasury Internal Revenue Service Individual Taxpayer Identification Number (ITIN) letter or card, U.S. Citizenship and Immigration Services (USCIS) identification card, or Medicare Card with SSN.		Government or School issued photo ID	Document
				Social Security Card	Document
	Age verification	You must be at least 17 years old for this program. Enter your Date of Birth to validate program eligibility		Date of Birth	Date of Birth
	High School Diploma, GED or College Transcript	You must submit your high school diploma, GED or College Transcript here.		High School Diploma, GED or College Transcript	Document
	TSI Reading Test or	You must either upload your TSIA 1.0 reading test with a score of 342 or higher or		TSIA 1.0 Reading Test	Document
	English 1301	a TSIA 2.0 ELAR with a score of 938 or higher or a STAAR EOC with a score of 2 or higher or your college transcript indicating completion of English composition or English 1301.  You must upload one of the following:  • TSIA 2.0 ELAR with score of 938 or higher  • TSIA 1.0 reading test with score of 342 or higher  • STAAR EOC with a score of 2 or higher  • College transcript indicating English Composition or English 1301  • Diploma for associates degree or higher  • TABE Reading Level M 442-575+ or Above		Transcript with English 1301	Document
				TSIA 2.0 ELAR	Document
				STAAR EOC	Document
				Diploma for associates degree or higher	Document
				TABE Reading Level M 442-575+ or Above	Document
	CPR	You must submit your valid CPR card here. The American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers CPR card is preferred but not required.		Valid CPR Card (BLS Provider preferred)	Document
					Date
					Expiration Date
	Health Insurance	You must submit your current health insurance here.		Health Insurance	Document
	Hepatitis B	You must submit A OR B:	H	Hepatitis B Dose 2	Document
		A) 3 doses of the Hepatitis B Vaccine, or the 2 dose Heplisav series.			Date
		B) Positive Hepatitis B Titer.  If you do not have a copy of your immunization records or your immunization records do not meet the below minimum review standards, and you have attended public school in Texas, an acceptable version of your records is available to all students under the age of 26 on the Texas Immunization Registry ImmTrac2 website. To access, click the link below and then select"" Request an Immunization Record"" towards the bottom of the page.  https://www.dshs.texas.gov/immunize/immtrac/clients.shtm		Hepatitis B Dose 3	Document
					Date
				Hepatitis B Titer	Document
					Results
					Date
				Hepatitis B Dose 1	Document
					Date
		To see what is required on your documentation, please see http://forms.complio.com/ReviewStandards/3.pdf			



Adult Learner - Non-CNA Post102020	Hepatitis B	You must submit A OR B:	Hepatitis B Heplisav Dose 1 of 2 Hepatitis B Heplisav Dose 2 of 2	Document	
		A) 3 doses of the Hepatitis B Vaccine, or the 2 dose Heplisav series.  B) Positive Hepatitis B Titer.		1012	Date
				Hepatitis B Heplisav Dose 2 of 2	Document
					Date
	MMR	You must submit A OR B:	Ru M	Measles Titer	Document
		A) 2 doses of the MMR Vaccine.  B) Positive titers for Measles, Mumps, and Rubella.  If you do not have a copy of your immunization records or your immunization records do not meet the below minimum review standards, and you have attended public school in Texas, an acceptable version of your records is available to all students under the age of 26 on the Texas Immunization Registry ImmTrac2 website. To access, click the link below and then select"" Request an Immunization Record"" towards the bottom of the page.  https://www.dshs.texas.gov/immunize/immtrac/clients.shtm  To see what is required on your documentation, please see http://forms.complio.com/ReviewStandards/3.pdf			Results
					Date
				Rubella Titer	Document
					Results
					Date
				MMR Dose 2	Document
					Date
				MMR Dose 1	Document
					Date
				Mumps Titer	Document
					Results
					Date
	Tdap	You must submit a Tdap from within the last 10 years.		Document	
		If you do not have a copy of your immunization records or your immunization records do not meet the below minimum review standards, and you have attended public school in Texas, an acceptable version of your records is available to all students under the age of 26 on the Texas Immunization Registry ImmTrac2 website. To access, click the link below and then select"" Request an Immunization Record" towards the bottom of the page.			Date
					Expiration Date
		https://www.dshs.texas.gov/immunize/immtrac/clients.shtm			
		To see what is required on your documentation, please see http://forms.complio.com/ReviewStandards/1.pdf			



Adult Learner - Non-CNA Post102020	Varicella	You must submit A OR B OR C:		Varicella Dose 2	Document
P0\$(102020		A) 2 doses of the Varicella Vaccine.			Date
		B) Positive Varicella Titer.		Varicella Titer	Document
		C) Documentation of having had varicella from your physician.			Results
					Date
		If you do not have a copy of your immunization records or your immunization records do not meet the below minimum review standards, and you have		Proof of disease	Document
		attended public school in Texas, an acceptable version of your records is available to all students under the age of 26 on the Texas Immunization Registry ImmTrac2 website. To access, click the link below and then select "Request an Immunization			Date
				Varicella Dose 1	Document
		Record" towards the bottom of the page.			Date
		https://www.dshs.texas.gov/immunize/immtrac/clients.shtm			
		To see what is required on your documentation, please see http://forms.complio.com/ReviewStandards/3.pdf			
	Influenza	You must submit a flu shot for the current season or electronically sign the below influenza declination form.	http://odessacompliance.com/forms/OdessaFluDecli	Flu Shot	Document
			nation.pdf		Date
		Your flu shot must be received no earlier than 8/1 to be accepted for the current flu season.			Expiration Date
		This category is not tracked between 5/1 and 9/30.  To see what is required on your documentation, please see http://forms.complio.com/ReviewStandards/1.pdf		Flu Declination	Document
					Date
					Expiration Date
					Complete Form
	Meningitis	If you are 21 or under you must submit one dose of the meningitis vaccination.		Meningitis Dose	Document
		If you do not have a copy of your immunization records or your immunization records do not meet the below minimum review standards, and you have attended public school in Texas, an acceptable version of your records is available to all students under the age of 26 on the Texas Immunization Registry ImmTrac2 website. To access, click the link below and then select"" Request an Immunization Record"" towards the bottom of the page.  This might also be documented on your immunization record as MCV4 or Menactra  https://www.dshs.texas.gov/immunize/immtrac/clients.shtm			Date
		To see what is required on your documentation, please see http://forms.complio.com/ReviewStandards/1.pdf			



Adult Learner - Non-CNA Post102020	Tuberculosis		http://odessacompliance.c om/forms/Odessa2StepPP DExplanation.pdf		Document
					Read Date
					Implant Date
					Result
				·	Document
					Read Date
	If you test positive for tuberculin exposure, you must submit a positive test, along			Implant Date	
		with a negative chest x-ray from the last 3 years and a TB clearance letter from the last 1 year. If you do not have a positive test to submit, you may submit a letter from your physician indicating that you need a chest x-ray for tuberculosis			Result
				Annual PPD	Document
		screening.			Expiration Date
		Your school has provided the below image to help with understanding the steps			Read Date
		for students who would prefer a diagram and are choosing a 2-step PPD.			Implant Date
					Result
				TB Clearance Letter	Document
					Date
					Expiration Date
				Chest X-Ray	Document
					Date
					Expiration Date
					Result
				Initial QuantiFERON TB Gold Test / T-Spot	Document
					Date
					Result
				Gold Test / T-Spot	Document
					Date
					Expiration Date
					Result
					Document
			Healthcare Employer TB Screening Record	Document	
				Screening Record	Date
	Background Check	You must order a background check from American DataBank. Once your search is		American DataBank Background Check	Document
		complete, it will be automatically uploaded here for you.			Date
					Results
	Drug Screening	You must order a drug screen from American DataBank. Once complete, it will be automatically uploaded here for you.		_	Document
		automatically uploaded here for you.		Screen	Date



Adult Learner - Non-CNA Post102020	Drug Screening	You must order a drug screen from American DataBank. Once complete, it will be automatically uploaded here for you.		American DataBank Drug Screen	Expiration Date
					Results
	CE Health Careers Registration Form	You must electronically complete the CE Health Careers Registration Form.	http://odessacompliance.com/forms/HealthCareersRegistrationForm2022.pdf	Registration Form	Document
	Registration Form				Date
					Complete Form
	Documents to Review	You must acknowledge that you have read the below required document information:  1. Welcome Health Careers Students 2. Wrangler Express Center Student Information 3. Student Email Blackboard Login Information 4. HC Student Contract - Classroom Guidelines 5. Student Clinical Agreement Form		Students Information	Document
					Date
					Have you read the Welcome Health Careers Students Information?
		<ul><li>6. Odessa-Complio-Student-User-Guide-05142020</li><li>7. OC Training Waiver</li></ul>			Complete Form
		8. Health Careers Immunization Requirements 9. Health and Wellness for Students - Insurance and Healthcare Providers			Document
		Information		Student Information	Date
		10. Adult Model Release Information 11. Itemized Additional cost list •12. T-Shirt and Scrub Set Size  Note: This category is currently optional. Please note that this category will become required on November 30th 2021.			Have you read the Wrangler Express Center Student Information?
					Complete Form
					Document
					Date
					Have you read the Student Email Blackboard Login Information?
					Complete Form
				HC Student Contract - Classroom Guidelines	Document
					Date
					Have you read the Student Contract - Classroom Guidelines Information?
					Complete Form
				Student Clinical Agreement Form	Document
					Date
					Have you read the Student Clinical Agreement Form?
					Complete Form
				User-Guide-05142020	Document
					Date



Adult Learner - Non-CNA Post102020	Documents to Review	You must acknowledge that you have read the below required document information:  1. Welcome Health Careers Students 2. Wrangler Express Center Student Information 3. Student Email Blackboard Login Information 4. HC Student Contract - Classroom Guidelines 5. Student Clinical Agreement Form 6. Odessa-Complio-Student-User-Guide-05142020 7. OC Training Waiver 8. Health Careers Immunization Requirements 9. Health and Wellness for Students - Insurance and Healthcare Providers Information 10. Adult Model Release Information		Odessa-Complio-Student- User-Guide-05142020	Have you read the Odessa-Complio- Student-User-Guide- 05142020? Complete Form
					Document
					Date
					Have you read the OC Training Waiver?
					Complete Form
		11. Itemized Additional cost list •12. T-Shirt and Scrub Set Size		Immunization Requirements	Document
		Note: This category is currently optional. Please note that this category will become required on November 30th 2021.			Date
					Have you read the Health Careers Immunization Requirements?
					Complete Form
				Students - Insurance and Healthcare Providers Information  Adult Model Release Information  T-Shirt and Scrub Set Size	Document
					Date
					Have you read the Health and Wellness for Students - Insurance and Healthcare Providers Information?
					Complete Form
					Document
					Date
					Have you read the Adult Model Release Information?
					Complete Form
					T-Shirt Size
					Scrub Set Size
	FERPA Form	You may electronically complete the below FERPA form. This document will allow the College to provide information about the student to only those that are listed by the student, including parents.	http://odessacompliance.c om/forms/FERPAForm.pdf	f	Document
					Date
					Complete Form
	Certificate of Completion	This category is for your administration to complete once all course requirements have been met.		· ·	Document
					Date